

TOUR BOOKING FORM



PLEASE COMPLETE FORM USING CAPITAL LETTERS

OFFICE RECEIPT DATE

TFT RUNNING TOURS
 TRACK & FIELD HOUSE
 66 FRYERNING LANE INGATESTONE
 ESSEX CM4 0NN United Kingdom
 TEL: (01277) 354377 FAX: (01277) 355412

Tour Code **ARC / 2009**
 Tour Option _____ (eg 1)

INVOICE Number:

ACCOMMODATION INFORMATION		Accomm Name	
Arrival Date		No. of Nights	

TRAVEL INFORMATION		Travel Type	(air / rail / bus)
Departure Date		Dep / Arr Time	/
Return Date		Dep / Arr Time	/
Departure Point		Booking Ref:	Office Use

T O U R B O O K E R	Mr / Mrs / Ms / Dr /	SURNAME OF TOUR BOOKER										FIRST NAME																		
	ADDRESS																				DAYTIME TELEPHONE NUMBER									
																					HOME TELEPHONE NUMBER									
	CITY / TOWN																				MOBILE or FAX NUMBER (Please Delete)									
	COUNTY or COUNTRY										POSTAL CODE					E-MAIL ADDRESS														

IMPORTANT! PLEASE READ: FULL CLIENT DETAILS OF ALL MEMBERS OF PARTY: (continuation sheet available for Groups)
 ROOM TYPE: as detailed in our Tour Information – 'ROOMSHARE' for clients travelling alone is subject to availability.
 INSURANCE: you will be invoiced for our policy unless you delete 'YES'. Please state alternative cover if our insurance is not required.

	Title	Surname	First Name	D.O.B	Nationality	Room Type	Room No.	Ins.	T-shirt size	Race Entry ARC / 10 miles
1							1	YES		
2								YES		
3							2	YES		
4								YES		
5								YES		

SPECIAL REQUESTS:	CLIENT PAYMENT INFORMATION:																																																																								
e.g. vegetarian meals on flights / room on lower floor in hotel etc. On behalf of all passengers booked, I accept that this booking is subject to the Booking Conditions. I agree to indemnify Track & Field Tours Ltd against a breach of contract by those booked. Signed _____ Date _____	<table border="1" style="width: 100%;"> <tr> <td>TOUR DEPOSIT</td> <td><input type="checkbox"/></td> <td>x</td> <td><input type="checkbox"/></td> <td>=</td> <td>£</td> <td></td> <td></td> </tr> <tr> <td>Race Entry - ARC</td> <td><input type="checkbox"/></td> <td>x</td> <td><input type="checkbox"/></td> <td>=</td> <td>£</td> <td></td> <td></td> </tr> <tr> <td>Race Entry - 10 Miles</td> <td><input type="checkbox"/></td> <td>x</td> <td><input type="checkbox"/></td> <td>=</td> <td>£</td> <td></td> <td></td> </tr> <tr> <td>Flight Payment</td> <td><input type="checkbox"/></td> <td>x</td> <td><input type="checkbox"/></td> <td>=</td> <td>£</td> <td></td> <td></td> </tr> <tr> <td>Travel Insurance</td> <td><input type="checkbox"/></td> <td>x</td> <td><input type="checkbox"/></td> <td>=</td> <td>£</td> <td></td> <td></td> </tr> <tr> <td>Misc. eg _____</td> <td><input type="checkbox"/></td> <td>x</td> <td><input type="checkbox"/></td> <td>=</td> <td>£</td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td><input type="checkbox"/></td> <td>x</td> <td><input type="checkbox"/></td> <td>=</td> <td>£</td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td><input type="checkbox"/></td> <td>x</td> <td><input type="checkbox"/></td> <td>=</td> <td>£</td> <td></td> <td></td> </tr> <tr> <td>TOTAL PAYMENT ENCLOSED</td> <td></td> <td></td> <td></td> <td>=</td> <td>£</td> <td></td> <td></td> </tr> </table> <p>Cheques should be made payable to 'Track & Field Tours Ltd'</p> Switch <input type="checkbox"/> Delta <input type="checkbox"/> Visa <input type="checkbox"/> M/C <input type="checkbox"/> For credit card payments of £250+ we levy a 1.8% surcharge Expires _____ Valid from _____ Cardholders signature _____ Switch issue no. _____ SecurityCode _____	TOUR DEPOSIT	<input type="checkbox"/>	x	<input type="checkbox"/>	=	£			Race Entry - ARC	<input type="checkbox"/>	x	<input type="checkbox"/>	=	£			Race Entry - 10 Miles	<input type="checkbox"/>	x	<input type="checkbox"/>	=	£			Flight Payment	<input type="checkbox"/>	x	<input type="checkbox"/>	=	£			Travel Insurance	<input type="checkbox"/>	x	<input type="checkbox"/>	=	£			Misc. eg _____	<input type="checkbox"/>	x	<input type="checkbox"/>	=	£			_____	<input type="checkbox"/>	x	<input type="checkbox"/>	=	£			_____	<input type="checkbox"/>	x	<input type="checkbox"/>	=	£			TOTAL PAYMENT ENCLOSED				=	£		
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